

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
December 5, 2011
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, December 5, 2011. Meeting called to order at 6:00 p.m. Present were Village Board members Monica Yuhas, Steve Kumorkiewicz, Clyde Allen and Mike Serpe. John Steinbrink was excused. Also present were Mike Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Director of Community Development; Doug McElmury, Asst. Fire and Rescue Chief; Brian Wagner, Police Chief; Rocco Vita, Village Assessor; Mike Spence, Village Engineer and Jane Romanowski, Village Clerk. Six citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

Monica Yuhas:

Tonight we have Cub Scout Troop 544 I believe from Prairie Lane Elementary. I'm a former Pack 544 den mom as well. They're going to lead us tonight in the Pledge of Allegiance. Thank you very much for coming tonight.

Steve Kumorkiewicz:

I like seeing my old Cub Scouts coming here. I was in that Pack but in 1975 or 1976, somewhere around that time many years ago as a Webelo leader. We had 18 kids. I don't know if they've got that many kids now or no but we used to have it.

- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - NOVEMBER 14, 2011**

KUMORKIEWICZ MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2011 VILLAGE BOARD MEETING AS SUBMITTED IN THEIR WRITTEN FORM; SECONDED BY SERPE; MOTION CARRIED 4-0.

- 5. CITIZEN COMMENTS**

Jane Romanowski:

There were no signups tonight.

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Monica Yuhas:

Is there anyone wishing to speak tonight? Anyone wishing to speak? I'll close citizens' comments.

6. ADMINISTRATOR'S REPORT

Mike Pollocoff:

I have no items, Madam President.

7. NEW BUSINESS

- A. Consider Resolution #11-41 seeking cooperation from the State of Wisconsin Department of Transportation regarding the transport of hazardous materials in the Village.**

Mike Pollocoff:

Members of the Board, this past week we had a situation where it became necessary for the nuclear plant in Zion to transport one of the heads of the reactor core or reactor plant to Utah and that transport ended up coming through the Village of Pleasant Prairie. And with that they received a permit from the Wisconsin Department of Transportation that gave them permission to move a 110 ton structure or item through the Village on a multi-axle vehicle along State highways. And in this resolution what we're really looking to do is this is a significant event or especially risk in the Village. And in this resolution in order to give every government that has responsibilities for public safety along the route the opportunity to review the plans, review what the exposure is and deal with it. If you want I can read through the resolution if you'd like.

Monica Yuhas:

Yes, please.

Mike Pollocoff:

Resolution 11-41, Resolution seeking cooperation from the State of Wisconsin Department of Transportation regarding the transport of hazardous materials in the Village.

Whereas, on the afternoon of Monday, November 28, 2011, the Wisconsin Department of Transportation issued Permit Number, and I don't think that's relevant, to Perkins Motor Transport Inc. for a Single Trip Permit to Transport Reactor Head allowing the transport of a 225,000 lb., 17 foot diameter reactor head from the shuttered Zion Nuclear Plant in Illinois. The Permit allows the reactor head to travel through Wisconsin via Wisconsin State roadways on its way from Illinois to Minnesota. The Permit is effective from November 28, 2011 through December 12, 2011; and

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Whereas, the reactor head is considered hazardous material which is a product that poses potential risks to health, safety, welfare and property. These risks are even more imperative during transport. Because of the risks involved and the potential consequences these risks impose, hazmat handling is very heavily regulated by all levels of government; and

Whereas, on the evening of Monday, November 28, 2011, the Zion Nuclear Station Decommissioning Advisory Panel convened its quarterly meeting. During the meeting, Zion Solutions, the company decommissioning the Zion Nuclear Plant, notified the Panel that one of the plant's radioactive reactor heads will be contained and transported to Utah; and

Whereas, on the afternoon of Tuesday, November 29, the next day, the Village Police Chief received the initial notification from the Kenosha County Emergency Management Director that the oversized hazmat radioactive shipment will be transported through the Village during the midday hours of Thursday, December 1, 2011, via State and County roadways; and

Whereas, the Village has the responsibility to protect its residents, businesses and visitors from dangers, including hazardous materials, and to keep them informed of the risks involved from potentially dangerous activities ; and

Whereas, the Village questions the necessity of transporting any hazmat transport from the Zion Nuclear Plant through the Village and State of Wisconsin, when alternate routes in Illinois are available; and

Whereas, the Village believes it was not adequately forewarned of the transportation route of the radioactive reactor head through the Village and did not receive timely communications from WIDOT regarding the radioactive transport route.

Now, therefore be it resolved by the Village Board of Trustees that the Village of Pleasant Prairie requests that the Wisconsin Department of Transportation adopt a more cooperative, considerate and timely process to allow communities to be sufficiently forewarned and be given ample time to prepare and respond accordingly when hazardous materials are scheduled and permitted to be transported through a designated community.

That's for our consideration tonight. For the State to issue that permit as quickly as they did and just allowing it to happen shows an incredible amount of contempt for local governments. It's not going to be the State that's going to take care of any problems that are going to happen there. It's going to be all the local governments throughout the system.

And by the nature of what we do and what Chief Wagner and Chief McElmury deal with, their responsibilities are to be able to plan and provide for the worst possible scenario because that's what we have to take care of. But with no information that's next to impossible. If you have any questions, I'd be glad to answer.

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Michael Serpe:

Mike, I agree with the resolution. Those reactors arrived at the Zion Nuclear Plant on a barge through Lake Michigan and there's another reactor that still has to be dismantled and transported out of there. So there are two reactors and this is I believe only the top half of the first reactor. I think there's a much larger piece that has to be dismantled that's still in place. So apparently there may be more transports coming through the Village. I hope this resolution gets somebody's attention in the State, at least the Department of Transportation, so they can properly let us know what's going on so we can take the necessary steps to deal with it. So I would support and move to adopt Resolution 11-41.

Steve Kumorkiewicz:

Second.

Monica Yuhas:

Motion by Mike, second by Steve. Any further discussion?

Steve Kumorkiewicz:

I think, Mike, it should be also the case that they Illinois should notify the areas in (inaudible- in the State here? Because we are the first line right here.

Mike Pollocoff:

Well, from the State of Illinois' perspective, the material removal was only coming from the plant up Sheridan Road, so they have very little exposure. So would they inform us? I'm not sure that the consultant for even the power plant advised them any more other than the route it was. I don't think they were really concerned about that it's an issue in Pleasant Prairie or Kenosha County or wherever.

Monica Yuhas:

Mike, what documents did we receive in the Village regarding this transport?

Mike Pollocoff:

We received none. That was one of the problems. If you're going to be dealing with a hazardous material typically you're going to get a report, you're going to get a document that's going to identify what the profusion area is for the radiation, what the recommended protocols are to deal with it. But all we had, and all Chief Wagner had and what he was struggling with was we were only receiving verbal communications. And when we pushed back on saying that something was too risky then they come back and say, well, it's not that bad. But we never did get a document. Now, I'm not aware that Kenosha County Sheriff's office had a document either. If they did, they didn't share it with the communities that were going to be dealing with the transport.

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Monica Yuhas:

And it's my understanding that this transport was on its way to Utah?

Mike Pollocoff:

Yeah, the ultimate location for this was to be – I don't now what they do with it in Utah but it's going to be placed there.

Monica Yuhas:

So leaving Zion instead of going west through Iowa they went up through Wisconsin to Minnesota that way?

Mike Pollocoff:

Right.

Monica Yuhas:

Do you know why they went a different route than what would be less mileage?

Mike Pollocoff:

The Iowa DOT would not permit that item to be transported through Iowa. So the State of Wisconsin accepted the transport of the waste through Wisconsin.

Monica Yuhas:

Okay, so we weren't given notification in a timely fashion and we do have some plans that are in effect for an emergency, however it's hard to plan when we don't know what we're dealing with.

Mike Pollocoff:

Right.

Monica Yuhas:

So in the future now with this resolution and with the next resolution do you feel that the State would be more willing to be more cooperative when some type of hazardous material is going through the Village?

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Mike Pollocoff:

They should be. I think to me there were two points that were critical failures in planning for this accurately. One is the State basically pencil whipped a permit and said it's okay to bring it through. The Emergency Management Office in the County that's under the Sheriff's office that handles this, they handled it based as though it was a traffic issue. And as long as the Sheriff's Department was going to be compensated for the time that they spent the Sheriff approved it. So where we typically had a different independent agency that was overseeing an Emergency Management issue or something that was a hazard, the Sheriff's Department looked at this as though it was a traffic issue as did the Wisconsin State Patrol.

If the vehicle broke down, if an axle broke, if somebody hit the vehicle, if anything happened we were going to do emergency response by the seat of our pants or by treating – I think the worst of all cases we'd be treating a radioactive device, a big device as though it was a traffic accident, and it shouldn't be treated that way. It shouldn't be planned for that. To people who live along the route it might have been a threat, and we could have probably verified if we were to receive a document from them, but at least they'd have the opportunity to say I don't think I want to be in the house today when it's going down 165.

We didn't get the chance to offer alternative routes through the Village. If it had to come through the Village I think we should have been able to suggest a route that wasn't as populated as the one they ran it through. There was no coordination or no planning. Basically once the Sheriff said he was okay with it based on the fact that they were going to get paid for their time it was off and running, and it ran through Kenosha County.

Now, my understanding was, and I'm only speaking for Pleasant Prairie, but none of the County knew. Chief McElmury did not find out from EMS about the issue until Chief Wagner told him. And then Chief McElmury notified his counterparts because as part of MABAS we have to cooperate and work this together and they had no knowledge of it. This thing was not planned well. We don't want anything to happen, and we want to make sure things go smoothly. But if, in fact, nobody is going to have any knowledge of this it just begs for an accident to happen. People didn't know they should avoid those roads. We put out as quickly as we could something on the website, we put out a Nixle alert. Again, if people didn't catch any of that stuff they didn't have enough time to respond.

Monica Yuhas:

And who dictates the path of this transport?

Mike Pollocoff:

The State. They asked for State highways and the State said it was fine.

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Michael Serpe:

Mike, I don't know if the DOT is going to respond to this resolution or not, but would it be wise on our part to have maybe Chief McElmury or Chief Wagner go down and talk to the consultants that are dismantling this plant and say what's the future plans, what are you hauling out of here? They still have a lot of fuel that they're keeping cool, and I don't know how long that's going to last and how long they're going to keep it at that site. Brian has obviously got an answer to this.

Chief Wagner:

Chief Brian Wagner, 8600 Green Bay Road. There is going to be a debrief regarding this operation in the next couple of weeks. They still haven't determined a date for that. But we will attend that when it happens. It's my understanding that at this point the only plan to transport anything further along that same route or through the Village is the second reactor head. I specifically asked that question, and they said that there was one more reactor head that will have to be taken to Utah. And they anticipate that that will happen probably a year from now, right around the same time next year. Beyond that there was no knowledge or indication that anything else would be forthcoming from there.

Steve Kumorkiewicz:

I've got a question. Chief, I'm looking at the last slide here and I see in the front of 165 westbound, one our squad cars. Okay, now you say the Sheriff is compensated for the service. What about us?

Chief Wagner:

To be quite honest with you I'm not sure that the Sheriff is going to be compensated for the service. I think that we've not – there's been no indication to us that we'll be compensated. I do intend to send a bill, but I'm going to send that down to Zion Solutions and we'll see what happens to that. But there's been no promise of compensation to anyone for this escort.

Monica Yuhas:

And, Chief, how many officers did you have to pull in besides your standard staff?

Chief Wagner:

We were able to use our standard staff. What I did is I took my two detectives that were supposed to be working that day, I had them work in uniform in marked cars. That gave us two additional squads. The Sheriff's Department provided us four squads beginning at 31 and 50 to help us through that intersection there. And then they picked it up and went west and we assisted them as they went west out to the west County line on Highway 50. So it wasn't necessary in this particular case, and we were lucky we had enough staff that day - it wasn't necessary calling anyone extra.

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But what's troubling with this is if you're not provided enough time, we had less than 24 hours really to put this together. I can see a situation where you're having to scramble, you're having to call people in and force people in on their days off and things of that nature. It ought to be more organized. It ought to be better planned, and there should be some time to evaluate it. It shouldn't happen – you shouldn't be expected to have to throw it together in a day.

Monica Yuhas:

And I have to echo, and I'm sure everyone else, too, as an elected official, you don't like getting a surprise less than 24 hours before something is happening of this magnitude. As an elected official you want to be informed as to what's going on and when things are going to happen. And the State should have informed the administration and it should have trickled down. It's unfortunate that it didn't, and I hope it doesn't happen again.

Steve Kumorkiewicz:

Coming from the State there's no guarantee what they're going to do. That's number one.

Michael Serpe:

I call the question.

Monica Yuhas:

Okay, we have a motion and a second.

SERPE MOVED TO ADOPT RESOLUTION #11-41 SEEKING COOPERATION FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION REGARDING THE TRANSPORT OF HAZARDOUS MATERIALS IN THE VILLAGE; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

B. Consider Resolution #11-42 adopting the Kenosha County Hazard Mitigation Plan Update 2011-2015 as set forth in the Southeastern Regional Planning Commission Community Assistance Planning Report No. 278 2nd edition.

Mike Pollocoff:

Madam Chair, this is a resolution that we're adopting hazard mitigation plans that deal with things such as what we just talked about. But it runs the whole range of flood proofing, dealing with natural disasters, same with manmade disasters and coming up with a way to mitigate those before they're created. It also deals with ones where we have a plan to deal with things as they occur.

We have been taking part in this along the way, and as part of this we've received funding for flood mitigation in south Kenosha. We've got a request in for Tobin Creek. I'm not sure if we'll get that one or not. But we use this document to show that we've evaluated the hazards that the

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community does face. And we have active plans to fix those. And it helps us acquire funding to take care of what we can.

But there's two parts of this. There's the mitigation plans but then there's the operational plan, and they both work hand in hand. So you've got to be able to have the mitigation plans, but your operation plan is when you do actually face a problem and that's what deals with it. So we've been working on this since 2009. I know Chief Guilbert and I think Chief McElmury were key players in it. It's a good plan for us to have, and I think it's necessary for every community. So I'd recommend that Resolution 11-42 be adopted as presented.

Steve Kumorkiewicz:

I make a motion to adopt Resolution 11-42.

Clyde Allen:

Second.

Monica Yuhas:

Motion by Steve, second by Clyde. Any further discussion?

KUMORKIEWICZ MOVED TO ADOPT RESOLUTION #11-42 ADOPTING THE KENOSHA COUNTY HAZARD MITIGATION PLAN UPDATE 2011-2015 AS SET FORTH IN THE SOUTHEASTERN REGIONAL PLANNING COMMISSION COMMUNITY ASSISTANCE PLANNING REPORT NO. 278 2ND EDITION; SECONDED BY ALLEN; MOTION CARRIED 4-0.

C. Consider award of contract for the 2012 Village newsletter printing and mailing services.

Christine Lopour:

Ladies and gentlemen of the Village Board you have before you a request for an award of contract for the 2012 printing and mailing services for the Village newsletter. Last year or actually this year during 2011 was the first year that we bid out for the entire year for all the issues in order to both make the process more efficient and to lock in a cost then for the entire year. We requested sealed bids through VendorNet which is a State system, and we sent them out to vendors in the area who have equipment that is capable of performing this type of work in a cost effective manner.

We received nine sealed bids back, and you have that in your spreadsheet. The very bottom vendor on the spreadsheet is LaCrosse Graphics. They're currently printing our 2011 Village newsletter, and we're recommending that they receive the award of contract this year again. They've come in with the lowest bid for the eight page issue in black and white and one spot color which is our most common issue. And that cost would be about \$1,423.75. Their

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performance this year they had fair performance this year. They met the deadlines that we needed them to meet and resolved issues in a timely manner.

Monica Yuhas:

Chris, how many residents still receive the paper newsletter?

Christine Lopour:

I want to say it's about 7,300.

Monica Yuhas:

7,300 households?

Christine Lopour:

Correct.

Monica Yuhas:

And they still have the option to opt out?

Christine Lopour:

Absolutely, absolutely. We provide an email version of the newsletter, and periodically promote that in the print version as well. And we have the sign up for that on the Village website. We encourage people to do that. And then once they're comfortable receiving the email newsletter they have the option to opt off of the paper list as well.

Monica Yuhas:

Thank you. Clyde?

Clyde Allen:

Thank you. Do you know what we had in the budget for 2012 and what as the 2011 outcome?

Christine Lopour:

I'm sorry I didn't bring my 2012 request with me. But, I can tell you that so far with the 11 of 12 issues that we've printed so far this year for print totals only, this is not including postage paid to the US Postal Service, we're looking at about \$16,440. Budgeted for this year was \$24,000. That was for contingencies because I'm not quite sure where paper will come in because the cost will fluctuate. Next year I believe I added extra padding. We have some new programs next year where we could incorporate some resident surveys into the newsletter, and if we do that that will

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increase the cost. So on top of putting 10 percent contingency for paper costs rising, we also have extra cost built in to accommodate a survey.

Clyde Allen:

Okay, thank you, Christine. Good job.

Christine Lopour:

Sure.

Steve Kumorkiewicz:

One more question. Chris, in the last (inaudible) I looked at the (inaudible). Those are 30 percent discount, or what do they mean in that line?

Christine Lopour:

An overrun is when a printer does a print job you request a certain quantity. And typically a printer will print extra copies and that's called the overrun. They do that because some copies are damaged during the printing or the folding process. Typically printers will not provide the overruns to you, and if that's the case then there's no charge. But if I were to come back and say, you know what, we ran out of issues and do you have any extra, do you have any overrun? Then they would simply charge for those that we would be requesting. But to this point we've never been charged for overruns.

Steve Kumorkiewicz:

Thank you.

Clyde Allen:

I make a motion to approve.

Michael Serpe:

Second.

Monica Yuhas:

Motion by Clyde, second by Mike. Any further discussion?

Michael Serpe:

Just a comment. Chris, the newsletters are very well written.

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Steve Kumorkiewicz:

Yes.

Michael Serpe:

Very informative and thank you. You do a great job.

Christine Lopour:

Thank you very much.

ALLEN MOVED TO AWARD A CONTRACT FOR THE 2012 VILLAGE NEWSLETTER PRINTING AND MAILING SERVICES TO LACROSSE GRAPHICS AS RECOMMENDED; SECONDED BY SERPE; MOTION CARRIED 4-0.

D. Consider approval of the 2012 Mobile Home Park Licenses.

Jane Romanowski:

Board members, we have three of the four mobile home park licenses for renewal on the agenda tonight. That would be City View Mobile Home Park at 4303 75th Street, Westwood Mobile Home Park at 7801 88th Avenue, and Timber Ridge Mobile Home Park at 1817 104th Street. The one renewal we haven't received yet is for Scotty's, and they did receive both the first and the second notice so we're just waiting for that application to be submitted.

Along with my memo you'll see a couple reports from inspections completed by the Community Development Department and the Building Inspection Department. Some minor issues that need to be taken care of, but they should not prohibit renewal at the time. If the Board approves the licenses tonight, I'll send notices out and we'll give them until January 15th to correct the violations as noted.

No outstanding real estate or property taxes on the three parcels. The Village is currently working with Westwood on what is now a delinquent utility bill, but it's based off of negotiations and work that they've done with the Village because of an inaccurate sewer calibration. That shouldn't hold up the license this year. Obviously if it keeps going, and we check these every year, but once written notice of final determination the Village has sent we'll get the clock running on 60 days. And if for some reason they wouldn't make their utility bill current, then we could start fining them at that point. And they're well aware of this already, and that will also go in the approval letter.

So I would recommend approval of these licenses subject to as I just discussed, and this would be for the entire year of 2012 subject to the violations of the zoning and building to be completed by January 15th, any corrections taken care and the Westwood satisfaction of the utility bill once that clock starts ticking on the 60 days.

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Michael Serpe:

So moved.

Steve Kumorkiewicz:

Second with a question.

Monica Yuhas:

Motion by Mike, second by Steve. Steve?

Steve Kumorkiewicz:

Mike, is there any issue right now with Timber Ridge?

Mike Pollocoff:

No.

Steve Kumorkiewicz:

The sewer or –

Mike Pollocoff:

Well, the same thing with Westwood. We had a consultant who was calibrating the meters and they made an error in their calibrations. So John, Jr. found that error and we have another consultant that's doing it and we're adjusting those. But that's an error that we're working through.

Steve Kumorkiewicz:

We had a problem before several years ago with Timber Ridge. So that's the problem now?

Mike Pollocoff:

No. This was a contractor's error, but they've pretty well tightened up their system.

Steve Kumorkiewicz:

Okay, thank you.

Monica Yuhas:

Any other further discussion?

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SERPE MOVED TO APPROVE THE 2012 MOBILE HOME LICENSES FOR BE CITY VIEW MOBILE HOME PARK, 4303 75TH STREET; WESTWOOD MOBILE HOME PARK, 7801 88TH AVENUE, AND TIMBER RIDGE MOBILE HOME PARK, 1817 104TH STREET SUBJECT TO THE CONDITIONS SET FORTH BY STAFF; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

8. VILLAGE BOARD COMMENTS – None.

9. ADJOURNMENT

SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 6:30 P.M.